



## Crane Checklist

Action	Yes	No	N/A	Initials	Notes
<b>Pre Arrival</b>					
<b>Soil classification</b>					
Entry route					
Set up site(s)					
<b>Underground utilities, vaults, etc.</b>					
Location					
Type					
Special requirements (if any)					
Crane company notified					
<b>Operator certification</b>					
date of certification					
crane type and size					
issuing agency					
experience on crane to be used verified					
copy of cert on file at jobsite					
<b>Crane inspection records</b>					
copy on crane					
date crane last operated					
assembly required					
<b>Arrival</b>					
Meet with operator prior to entry of crane					
Review ground conditions					
Verify operators manual on crane					
Verify manufacturers specifications					
Review inspection records					
Annual					
Monthly					
Weekly					
Post repair					
Verify operator certification and qualifications					
Establish work zone					
Establish load routes					
Establish fall zones					
Verify qualifications of riggers and signalpersons					
Verify proper set up					
<b>Pre Lift</b>					
Verify lift plan					
Attend pre lift meeting					
Verify competence of workers involved					
Verify notification of all affected workers					
Verify pre lift load test					